

Welcome Preferred Partner of InteriorWorx!

InteriorWorx is proud to welcome you to our team of professional trade partners. We appreciate and value our sub-contractor relationships and want to help you succeed. We pride ourselves in making the paperwork and payment process quick and easy, but we need your help first. Please complete the following forms:

DOCUMENT 1 - Get onboard for fast, easy payments!

Form W-9

Please complete, sign, date, and return the attached Form W-9. Without this form, we cannot add you to our system, and we cannot issue any checks or payments. Once your documentation is in our files, your payment will be FAST and COMPLETE.

Sub-Contractor Information Sheet

At the bottom of the Form W-9, you will see our Sub-Contractor Information Sheet. Please be sure to complete this in full before submitting the Form W-9 to our office.

We pay by check or direct deposit every Tuesday. Work must be completed, reported, and pictures submitted by Thursday of the previous week. As an example: If you submit completed work on Thursday, April 7, a direct deposit will take place on Tuesday, April 12. We offer a 5-10 day turnaround on payment, which is timely in our industry. We treat our sub-contractors as true partners, and we've done so for more than 10 years. InteriorWorx succeeds when you succeed.

DOCUMENT 2 - Earn a BONUS just for doing things right !

Master Construction Contract

InteriorWorx wants to work with qualified, professional partners, and we recognize that maintaining professional insurance is a cost to you. When you complete and send back our Master Construction Contract, along with insurance certificates, InteriorWorx will pay you an added 2% bonus on all jobs. We do not retroactively pay this bonus, but after 100% of this documentation is on file, you will receive the bonus. Please note that we require proof for all three insurances: liability, workers comp, and auto.

DOCUMENT 3 - Get paid even FASTER!

Direct Deposit Authorization Form

InteriorWorx offers direct deposit to ensure that you'll receive your funds on the Tuesday following the week of your job completion and submission of paperwork. This eliminates longer waiting periods for checks to be delivered by mail. Simply complete and return the attached Direct Deposit Authorization Form.

Please send all completed forms using the document uploader on the **Contractors page of repairrestoreremodel.com**. You may also print, sign, and fax your completed forms to 623-516-2728. Feel free to verify that we've received your paperwork by calling us at 623-516-2700.

Welcome to the team!

We have been the **USA's #1 Full Service Remodeling Company** for the last five years, according to Qualified Remodeler magazine. This can only happen by working with highly professional and qualified trade partners like you.

Your partner in construction,

Steve Shuler

Co-Chairman

InteriorWorx / Aspire Design Awards

Qualified Remodeler - Top "Full House Remodeler" - 2010, 2011, 2012, 2013, 2014

Remodeling - USA's #1 Full Service Remodeling Company - 2010, 2011

Remodeling - USA's Top Remodeling Companies - 2012 (2nd), 2013 (8th), 2014 (19th)

THESE GENERAL CONDITIONS OF THE MASTER CONSTRUCTION CONTRACT ("General Conditions") are dated this _____ day of _____, 20____, by and between the following described Contractor, InteriorWorx, LLC and Subcontractor, _____. The Construction Contract, with these General Conditions, the Work Order, and all addenda and supplements thereto may be hereinafter collectively referred to as the "Contract."

1.1 Description: Subcontractor shall perform all of the work described in the Work Order (the "Work"). The Work comprises the completed construction to be performed by Subcontractor pursuant to the Work Order and includes all labor necessary to produce such construction, and all materials and equipment incorporated or to be incorporated in such construction. The Work shall be performed in strict accordance with the Work Order and shall be done to the satisfaction of Contractor and all applicable governmental agencies.

1.2 Completion & Acceptance: Before issuance of the final payment under the Contract, Subcontractor shall submit evidence satisfactory to Contractor that all work is complete by written statement, and photos to support the statement.

1.3 No Evidence of Performance: No payment, including final payment, shall be evidence of the performance of the Contract by Subcontractor, either in whole or in part, and no payment shall be construed as an acceptance of defective or incomplete work, and Subcontractor shall remain responsible and liable for its performance being in strict compliance with the Contract Documents.

1.4 Insurance Policies. Subcontractor shall procure and maintain at its cost and expense insurance policies providing the types and amounts of coverages described in Exhibit A attached hereto.

General Liability: Subcontractor agrees to carry a Broad Form Commercial General Liability Insurance on an Occurrence Form (the "CGL Policy"), with completed operations coverage protecting against bodily injury, broad form property damage, and personal injury claims arising from the exposures of: (i) premises-operations; (ii) products and completed operations including materials designed, furnished, and/or modified in any way by Subcontractor (iii) independent subcontractors; (iv) contractual liability risk covering the indemnity obligations set forth in this Contract; and (v) where applicable, property damage resulting from explosion, collapse, or underground (x, c, u) exposures. The CGL Policy shall not exclude from coverage the type of, or nature of, the Work or limit the type of structure on which the Work is to be performed. Subcontractor shall continuously maintain a commercial general liability policy covering completed operations for any applicable statute of repose for commencing lawsuits associated with the Work.

Other Insurance: Subcontractor agrees to carry (a) Worker's Compensation Insurance that provides statutory benefits and coverage imposed by applicable state or federal law for Subcontractor's personnel, employees or agents and Subcontractor shall satisfy all Worker's Compensation obligations imposed by law; and (b) Commercial Automobile Liability Insurance coverage specifying "all autos" coverage or "all owned, leased, hired or non-owned autos."

General Requirements Applicable to All Required Insurance: Insurance coverage will be carried continuously during the term of this Contract with insurance companies acceptable to Contractor in its sole and absolute discretion. That insurance shall provide for a waiver of subrogation. All insurance shall be with a carrier licensed to do business in the jurisdiction of the Work.

Proof of Insured Status: Subcontractor shall provide evidence that all required insurance is in full force by furnishing Contractor with a Certificate of Insurance. Each Certificate of Insurance or policy shall contain an unqualified clause to the effect that the policy shall (i) not be subject to cancellation, non-renewal, adverse change, or reduction of amounts of coverage without thirty (30) days' prior written notice to Contractor, (ii) be carried continuously from the date of commencement of the Work until expiration of the period of the Subcontractor's warranty provided in this Contract, and (iii) indicate that coverage applies in the state where the Work is being performed.

Subcontractor and Supplier Insurance Obligations: If Subcontractor subcontracts any of the Work to the extent permitted under this Contract, Subcontractor guarantees that each subcontractor shall carry the same insurance required to be carried by Subcontractor in this Contract. Further, Subcontractor shall require subcontractors and material suppliers to provide to Contractor evidence of satisfactory insurance in accordance with the terms of this Contract.

Leased Employees: In those cases where Subcontractor is using all or some leased employees in the performance of this Agreement, Subcontractor shall provide to Contractor a certificate from the leasing company's Workers' Compensation carrier evidencing the above required Workers' Compensation insurance covering the leasing company's employees used in the performance of this Contract, and further evidencing a waiver of subrogation in favor of Contractor and the other Additional Insured's.

1.5 Subcontractor warrants and represents to Contractor that it is duly licensed with the State applicable to perform the Work which is encompassed by the Contract.

1.6 Execution and Progress of the Work: Subcontractor shall furnish periodic progress reports on the Work

1.7 Safety, Health and Environmental Precautions and Procedures: Subcontractor shall take all reasonable safety, health and environmental precautions with respect to his Work, shall comply with all safety, health and environmental measures and with all applicable Laws of any public authority for the safety and health of persons or property in connection with the Work to be performed under the Contract.

1.8 Warranties: Subcontractor warrants to Contractor that all work under the Contract shall be of good and workmanlike quality, free from faults and defects and in conformance with the Contract Documents.

1.9 Indemnification:

1.9.1 To the fullest extent permitted by law, Subcontractor shall indemnify, defend and hold harmless Contractor, its parent, affiliates, and all of their respective officers, directors, partners, agents and employees (collectively, "Indemnitees") from and against all claims, demands, causes of action, suits, other litigation of every kind and character, damages, losses and expenses, including but not limited to all costs thereof and attorney's fees (collectively, "Claims"), arising out of or resulting from the performance or non-performance of the Work or breach by Subcontractor of the Contract. This includes Claims caused in whole or in part by any intentional or negligent act or omission of Subcontractor or anyone directly or indirectly employed by him or anyone for whose acts he may be liable. Such obligation shall not be construed to negate, or abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist as to any party or person, and shall not be limited by any insurance required of or obtained by Subcontractor hereunder. This indemnity shall be enforceable even if the Indemnitee is partly at fault (whether actively or passively), but Subcontractor will not indemnify an Indemnitee for losses shown to be occasioned by the sole negligence of such Indemnitee.

1.9.2 If, in any and all claims against Contractor or any other Indemnitee by an employee of Subcontractor, or by anyone for whose acts Subcontractor may be liable, then the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for Subcontractor under workers' or workmen's compensation acts, disability benefit acts or other employee benefits acts.

2.0 Correction of Work: If, within the time period of any applicable Subcontractor warranty set forth in the Contract, or within such longer period of time as may be prescribed by law or by the terms of any applicable special warranty required by the Contract Documents, any of the Work is found to be defective or not in accordance with the Contract Documents, Subcontractor shall correct it promptly after receipt of a written notice from Contractor to do so. This obligation shall survive termination of the Contract. Contractor shall give such notice promptly after discovery of the condition.

2.1 Termination by Contractor: If Subcontractor fails or neglects to carry out the Work in accordance with the Contract Documents or otherwise to perform in accordance with the Contract or commits any material breach as defined throughout the Contract, and fails within three days after receipt of written notice to commence and continue correction of such default or neglect with diligence and promptness, Contractor may, without prejudice to any other remedy it may have, terminate the Contract and finish the Work by whatever method it may deem expedient.

IN WITNESS WHEREOF, the parties have executed these General Conditions effective as of the date first set forth above and it is acknowledged that the person signing this agreement is a legal representative of the company it is signing on behalf of.

CONTRACTOR:

InteriorWorx, LLC
By: _____
(Owner/Authorized Signer)

SUBCONTRACTOR | By typing my name, I am electronically signing this form.

Co. Name: _____
By: _____
Name: _____
Its: _____

DIRECT DEPOSIT AUTHORIZATION FORM

If you select direct deposit, your check will be automatically deposited in your bank account by 8:00am every payday. You will receive a pay stub with a voided check attached, listing your deductions and amount deposited. If you don't select your payments will be mailed by regular mail on payday (Friday). No checks may be collected at the corporate office.

AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSITS (DIRECT DEPOSIT)

Company Name _____

I (we) hereby authorize InteriorWorx, LLC hereinafter called COMPANY, to initiate credit entries and to initiate, if necessary, debit entries and adjustment for any credit entries in error to my (our) () Checking () Savings account (select one) indicated below at the depositor name below, hereinafter called DEPOSITORY, to credit and/or debit the same to such account.

Name of Your Bank _____ **Branch** _____

City _____ **State** _____ **ZIP** _____

Account Number _____

Routing Number _____

This authorization is to remain in full force and effect until COMPANY has received written notification from me (or either of us) of its termination in such time and in such manner as to afford COMPANY and DEPOSITORY a reasonable opportunity to act on it.

Name(s) _____ **Date** _____

(PLEASE PRINT)

Signed _____ **Signed** _____

By typing my name, I am electronically signing this form.

Note: ALL WRITTEN CREDIT AUTHORIZATIONS SHOULD PROVIDE THAT THE RECEIVER MAY REVOKE THE AUTHORIZATION ONLY BY NOTIFYING THE ORIGINATOR IN THE MANNER SPECIFIED IN THE AUTHORIZATION.

TO SET YOUR ACCOUNT, PLEASE ATTACH A VOIDED CHECK TO THIS AUTHORIZATION AGREEMENT.